

BAL BHARATI PUBLIC SCHOOL, NTPC SIPAT

Syllabus Plan for the Session 2021-22

CLASS XII

Subject- ENGLISH CORE

LEARNING OBJECTIVES

Through the study of English, the students will:

1. Gain an introductory knowledge of some of the issues explored in influential works of the English-language tradition, and of some of the stylistic strategies writers have used to explore those issues.
2. Read and interpret complex texts actively: recognize key passages; raise questions; appreciate complexity and ambiguity; comprehend the literal and figurative uses of language.
3. Practice writing as a process of motivated inquiry, engaging other writers' ideas through the use of quotations, paraphrase, allusions and summary.
4. Increase confidence in speaking publicly; articulate clear questions and ideas in class discussion; listen thoughtfully and respectfully to others' ideas; and prepare, organize, and deliver engaging oral presentations.
5. Attend to a wider range of voices within and across cultures.
6. Enjoy the experience of reading challenging literature: appreciate literature's ability to elicit feeling, cultivate the imagination, and call us to account as humans.

TEXT BOOKS

Main Textbook: FLAMINGO

Supplementary Reader: VISTAS

SUGGESTED READINGS

Oxford Advanced Learner's Dictionary, Oxford Thesaurus, Longman Advanced Grammar

MONTH	WORKING DAYS	COURSE CONTENT
APRIL	22	READING: Unseen passage/ poem WRITING: Article, Notice LITERATURE: <i>FLAMINGO:</i> The Last Lesson, Lost Spring, My Mother at Sixty-Six, Deep Water <i>VISTAS:</i> The Third Level
JUNE	13	READING: Unseen passage (Note Making) WRITING: Classified Advertisement, Letter Writing LITERATURE: <i>FLAMINGO:</i> An Elementary School Classroom in a Slum <i>VISTAS:</i> The Tiger King
JULY	25	READING: Unseen passage WRITING: Letter Writing/ Poster Drafting, Speech/Debate LITERATURE: <i>FLAMINGO:</i> The Rattrap, Indigo, Going Places, Keeping Quiet <i>VISTAS:</i> Journey to the end of the earth, The Enemy
AUGUST	22	READING: Unseen passage

		WRITING: Report Writing, Speech/ Debate LITERATURE: <i>FLAMINGO</i> : A Thing of Beauty, Aunt Jennifer's Tigers <i>VISTAS</i> : On the face of it, Should Wizard Hit Mommy?
SEPTEMBER	23	Revision
OCTOBER	17	LITERATURE: <i>FLAMINGO</i> Poets and Pancakes, The interview, The Roadside Stand
NOVEMBER	17	READING: Unseen passage (Note Making) WRITING: Invitations LITERATURE: <i>VISTAS</i> : Evans Tries an O-Level, Memories of Childhood
DECEMBER	19	<i>Revision</i>
JANUARY	22	<i>Revision</i>
FEBRUARY	22	<i>Revision</i>
	UT1	<i>Unseen passage, Article, My mother at sixty six, Lost Spring, The Last Lesson, Keeping Quiet, The Third Level, The Tiger King, An Elementary School Classroom in a Slum</i>
SYLLABUS FOR EXAMS	Half Yearly	<i>Entire syllabus covered until August</i>
	UT2	<i>Unseen passage, Job Application Letter, Deep Water, Indigo, Going Places, A thing of beauty, The Rattrap, Should Wizard Hit Mommy?</i>
	Pre-Board	Whole syllabus as per C.B.S.E
	Mock Test	Whole syllabus as per C.B.S.E
	Board Examination	Whole syllabus as per C.B.S.E

SUGGESTIONS TO PARENTS:

1. Encourage your child to read magazines and books in English
2. Engage your child in some writing task regularly (eg. writing emails/ letters/ creative writing)
3. Keep regular contact with the teacher to monitor your child's progress

Sub-Informatics Practices

LEARNING OBJECTIVES

1. Create Series, Data frames and apply various operations.
2. Visualize data using relevant graphs.
3. Design SQL queries using aggregate functions.
4. Import/Export data between SQL database and Pandas.
5. Learn terminology related to networking and internet.
6. Identify internet security issues and configure browser settings.
7. Understand the impact of technology on society including gender and disability issues.

RECOMMENDED BOOKS

Informatics Practices with Python TextBook for Class XII

Author:- Sumita Arora

MONTH	NO. OF WORKING DAYS	COURSE CONTENT
April	22	Ch1-Python Pandas-I
June	13	Ch2-Python Pandas-II
July	25	Ch3- Plotting with Pyplot Ch4- Importing / Exporting Data between CSV files and Pandas
August	22	Ch5- MySQL SQL Revision Tour Ch6- MySQL Functions Ch7-Querying using SQL
September	23	Revision of syllabus for Half yearly exam
October	17	Ch8-Joins and Set Operation Ch9- Introduction to Computer Networks Ch10- Introduction to internet and Web
November	17	Ch11-Societal impacts Ch12-Data Protection
December	19	Revision of entire syllabus
January	22	Revision of entire syllabus
February	22	Revision of entire syllabus
SYLLABUS	I Unit Test	Ch- 1,2
	Half yearly	Ch- 1 to 7
	PreBoard	Entire Syllabus
	Mock Test	Entire Syllabus

Subject-ECONOMICS

LEARNING OBJECTIVES

1. Understanding some basic economic concepts and development of economic reasoning

which the learners can apply in their day-to-day life as citizens, workers and consumers.

2. Realising of learners role in nation building and sensitivity to the economic issues that the nation is facing today.

3. Equipping with basic tools of economics and statistics to analyse economic issues. This is pertinent for even those who may not pursue this course beyond senior secondary stage.

4. Development of understanding that there can be more than one view on any economic issue and necessary skills to argue logically with reasoning.

TEXT BOOKS;

1. NCERT-Macro Economics & Indian Economic Development

REFERENCE:

1. TR Jain and VK Ohri-Macro Economics & Indian Economic Development.
2. Sultan Chand & Co- Macro Economics & Indian Economic Development.

RECOMMENDED BOOKS -

MONTH	WORKING DAYS	COURSE CONTENT
March	13	Unit-2: Money and Banking.
APRIL	21	Unit-4: Government Budget and the Economy. Unit-5: Balance of Payments.
JUNE	14	Unit-6;Development experience(1947-90)and economic Reform since 1991.
JULY	25	Unit-7;Current challenges facing Indian economy.
AUGUST	19	Unit-7;Current challenges facing Indian economy. Revision for Half-Yearly.
SEPTEMBER	25	Half-Yearly Unit-8-Development Experience of India.
OCTOBER	19	Unit-1: National Income and related aggregates. Unit-3: Determination of Income and Employment.
NOVEMBER	17	Revision for 1 st Pre-Board.
DECEMBER	19	Pre-Board-1 Revision for 2 nd Pre-Board.
JANUARY	22	
FEBRUARY	22	
SYLLABUS FOR EXAMS	UT- I	Unit-2,4
	HY	Unit-2,4,6,7

Subject- Business Studies

RECOMMENDED BOOKS : Sandeep Garg (Dhanpat Rai Publications)

MONTH	WORKING DAYS	COURSE CONTENT
APRIL	22	<p>Unit 3: Business Environment Business Environment- concept and importance. Dimensions of Business Environment Economic, Social, Technological, Political and Legal Demonetization - concept and features. Impact of Government policy changes on business with special reference to liberalization, privatization and globalization in India</p> <p>Unit 12: Consumer Protection Meaning of consumer Rights and responsibilities of consumers Who can file a complaint? Redressal machinery Remedies available</p>
JUNE	13	<p>Unit 11: Marketing Marketing – Concept, functions and philosophies. Product - branding, labelling and packaging – Concept Price - Concept, Factors determining price. Physical Distribution – concept, components and channels of distribution. Promotion – Concept and elements; Advertising, Personal Selling, Sales Promotion and Public Relations</p>
JULY	25	<p>Unit 9: Financial Management Concept, role and objectives of Financial Management. Financial decisions: investment, financing and dividend- Meaning and factors affecting them. Capital Structure – concept and factors affecting capital structure. Fixed and Working Capital - concept and factors affecting their requirements</p> <p>Unit 1: Nature and Significance of Management Management - concept, objectives, and importance. Levels of Management. Coordination- concept and importance</p> <p>UT-1 (12 July to 21 July)</p>
AUGUST	22	<p>Principles of Management- concept and significance Fayol’s and Taylor’s principles of management Unit 4: Planning Concept, importance and limitations</p>
SEPTEMBER	23	<p>Unit 5: Organising Structure of organization - functional and divisional concept. Formal and informal organization -</p>

		concept . Delegation: concept. Decentralization: concept and importance. HY(13th Sept to 30 th Sept)
OCTOBER	17	Unit 6: Staffing Staffing process, Recruitment process, Training and Development - Concept and importance, Methods of training - on the job and off the job - vestibule training, apprenticeship training and internship Unit 7: Directing Elements of Directing, Motivation - concept, Maslow's hierarchy of needs, Financial and non-financial incentives, Leadership - concept, styles - authoritative, democratic and laissez faire, Communication - concept
NOVEMBER	17	Unit 8: Controlling Controlling - Concept and importance Unit 10: Financial Markets Financial Markets: Concept, Functions and Types. Money market and its instruments. Capital market and its types (primary and secondary), methods of floatation in the primary market. Stock Exchange - Functions and trading procedure Securities and Exchange Board of India (SEBI) - objectives and functions
DECEMBER	19	Revision PreBoard
JANUARY	22	Revision Mock Test
FEBRUARY	22	Revision
March	23	Annual Examination

Subject- Accountancy

RECOMMENDED BOOKS : TS GREWAL (Part I,II &III)

MONTH	WORKING DAYS	COURSE CONTENT
APRIL	22	Financial statements of a Company: Statement of Profit and Loss and Balance Sheet in prescribed form with major headings and sub headings (as per Schedule III to the Companies Act, Financial Statement Analysis: Objectives, importance and limitations. Tools for Financial Statement Analysis:• Comparative statements, common size statements, cash

		<p>flow analysis, ratio analysis. Accounting Ratios: Meaning, Objectives, • classification and computation. Liquidity Ratios: Current ratio and Quick • ratio. Solvency Ratios: Debt to Equity Ratio, Total • Asset to Debt Ratio, Proprietary Ratio and Activity Ratios: Inventory Turnover Ratio, Trade Receivables Turnover Ratio, Trade Payables Turnover Ratio and Working Capital Turnover Ratio. Profitability Ratios: Gross Profit Ratio, • Operating Ratio, Operating Profit Ratio, Net Profit Ratio and Return on Investment.</p>
JUNE	13	<p>Cash Flow Statement Meaning, objectives and preparation (as per AS 3 (Revised) (Indirect Method only) Note: (i) Adjustments relating to depreciation and amortization, profit or loss on sale of assets including investments, dividend (both final and interim) and tax.</p>
JULY	25	<p>Partnership: features, Partnership Deed. • Provisions of the Indian Partnership Act 1932 • in the absence of partnership deed. Fixed v/s fluctuating capital accounts. • Preparation of Profit and Loss Appropriation account- division of profit among partners, guarantee of profits. Past adjustments (relating to interest on • capital, interest on drawing, salary and profit sharing ratio). Goodwill: nature, factors affecting and • methods of valuation - average profit, super profit and capitalization.</p> <p>UT-1 (12 July to 21 July)</p>
AUGUST	22	<p>Admission of a partner - effect of admission • of a partner on change in the profit sharing ratio, treatment of goodwill, treatment for revaluation of assets and re-assessment of liabilities, treatment of reserves and accumulated profits, adjustment of capital accounts and preparation of balance sheet. Retirement and death of a partner: effect of • retirement / death of a partner on change in profit sharing ratio, treatment of goodwill, treatment for revaluation of assets and reassessment of liabilities, adjustment of accumulated profits and reserves, adjustment of capital accounts and preparation of balance sheet. Preparation of loan account of the retiring partner. Calculation of deceased partner's share of • profit till the date of death. Preparation of deceased partner's capital account and his executor's account.</p>
SEPTEMBER	23	<p>Dissolution of a partnership firm: meaning of dissolution of</p>

		partnership and partnership firm, types of dissolution of a firm. Settlement of accounts - preparation of realization Revision HY(13th Sept to 30 th Sept)
OCTOBER	17	Accounting for Share Capital Share and share capital: nature and types. • Accounting for share capital: issue and allotment of equity and preferences shares. Public subscription of shares - over subscription and under subscription of shares; issue at par and at premium, calls in advance and arrears (excluding interest), issue of shares for consideration other than cash.
NOVEMBER	17	Accounting for Debentures : Issue of debentures at par, at a • premium and at a discount. Issue of debentures for consideration other than cash; Issue of debentures with terms of redemption; debentures as collateral security concept, interest on debentures. Writing off discount / loss on issue of debentures. Not-for-profit organizations: concept. • Receipts and Payments Account: features • and preparation. Income and Expenditure Account: features, • preparation of income and expenditure account and balance sheet from the given receipts and payments account with additional information
DECEMBER	19	Revision PreBoard
JANUARY	22	Revision Mock Test
FEBRUARY	22	Revision
March	23	Annual Examination

Subject-- physical Education

LEARNING OBJECTIVES

1. Understanding some basic physical Education concepts and development of physical fitness.
2. Realising of learner's role in nation building and sensitivity to the health issues that the nation is facing today.
3. Applied physical Education is to develop a comprehensive outlook of an individual with strong civic position, moral qualities and sports in daily life to protect his or her own health.

RECOMMENDED BOOKS -

Health and Physical Education (Soni publication)

MONTH	WORKING DAYS	COURSE CONTENT
APRIL	22	Unit I-Planning in sports. Unit II: Sports & Nutrition
JUNE	13	Unit III: Yoga & Lifestyle,revision
JULY	25	Unit IV: Physical Education & Sports for CWSN (Children With Special Needs – Divyang)
AUGUST	22	Unit V: Children & Women in Sports, practical session
SEPTEMBER	23	Unit VI: Test & Measurement in Sports, Revision For Half Yearly
OCTOBER	17	Unit VII: Physiology & Injuries in Sports Unit VIII: Biomechanics & Sports
NOVEMBER	17	Unit IX: Psychology & Sports Unit X: Training in Sports,Revision
DECEMBER	19	Practical session,Pre-Board
JANUARY	22	Revision ,practical session
FEBRUARY	22	Revision test
SYLLABUS FOR EXAMS	UT- I	Chapter 1to 3.
	HY	Chapter 1to 6.